

Attachment J

Subcontractor Notification Letter (Sample) and Notification Log

INSTRUCTIONS

- Use this sample to prepare the subcontractor letter and log required in Section 500.8 of the SWPPP.

SWPPP Notification

ABC Construction Inc,
123 Sunset Blvd., Suite 456
Hollywood, CA 90000

Dear Sir/Madam,

Please be advised that the California State Water Resources Control Board has adopted the NPDES General Permit (General Permit) for Storm Water Discharges Associated with Construction Activity (CAS000002, Order No. 99-08-DWQ), and modifications thereto. The goal of this permit is to prevent the discharge of pollutants associated with construction activity from entering the storm drain system, ground and surface waters.

[Contractor] has developed a Storm Water Pollution Prevention Plan (SWPPP) in order to implement the requirements of the Permits.

As a subcontractor, you are required to comply with the SWPPP and the Permits for any work that you perform on site. Any person or group who violates any condition of the Permits may be subject to substantial penalties in accordance with state and federal law. You are encouraged to advise each of your employees working on this project of the requirements of the SWPPP and the Permits. A copy of the Permits and the SWPPP are available for your review at the construction office. Please contact me if you have further questions.

Sincerely,

John Doe
Project Superintendent

SUBCONTRACTOR NOTIFICATION LOG

Project Name: _____

Caltrans Contract Number: _____

| SUBCONTRACTOR COMPANY NAME | CONTACT NAME | ADDRESS | PHONE NUMBER | PAGER/ FIELD PHONE | DATE NOTIFICATION LETTER SENT | TYPE OF WORK |
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USE ADDITIONAL PAGES AS NECESSARY